



Champaign-Urbana COVID-19 Market Safety Plan for the 2021 Outdoor Market Season

The following guidelines were developed in collaboration with the Champaign-Urbana Public Health District and utilized guidelines and resources put out by the Illinois Farmers Market Association and University of Illinois Extension.

Market Operations

- 1) Require 6' space between each vendor booth
- 2) When possible offer online ordering and curbside pick-up
- 3) In and out format, no social gathering, no food consumption on market grounds
- 4) Mark X's 6 ft. apart for people to stand in line
- 5) Sanitize frequently touched surfaces and equipment every hour
- 6) Only one entrance and one exit for market, which will also include a hand washing station for shoppers to use before entering
- 7) No entertainment, including educational or community programming and music
- 8) No seating will be available at the market
- 9) Provide proper signage reminding shoppers of safety regulations
- 10) Communicate shopper safety regulations via social media and other marketing outlets
- 11) The number of shoppers allowed into the market at one time will be determined by the Market Manager. This determination will be communicated to staff and volunteers prior to the opening bell on market day.

Staff and Volunteers

- 1) All staff and volunteers are required to wear a facemask over their nose and mouth.
- 2) Staff and volunteers will monitor the entrance/exit, vendor booth lines, and the flow of shoppers to prevent congregating
- 3) The market will provide proper safety training to staff and volunteers

Vendor Practices

- 1) Do not allow sick employees to work at the market
- 2) Vendors are required to wear masks and gloves when handling food?
- 3) Until products have been bagged and purchased, only the vendors are to touch them
- 4) Vendors should pre-package products **if possible**
- 5) Vendors will inform the Market Manager of any unsafe practices or situations
- 6) No sampling or on-site consumption of food
- 7) Vendors will sanitize surfaces every hour and sanitize credit card devices after each transaction
- 8) Each vendor will have an employee hand wash station at their stand
- 9) Signage stating "Not ready for use, wash and prepare before eating" will be displayed for shoppers
- 10) Products must be transported in containers that can be sanitized
- 11) Vendors should have a price list visible so customers may make decisions about what to purchase while waiting in line.
- 12) Vendors must offer hand sanitizer to customers if they wish to display produce within reach of customers.

Shopper Regulations

The market is acting as an essential local food provider and will be operating as an "in and out" market. Shoppers are expected to...

- 1) Stay at home if feeling unwell
- 2) Follow State and CDC guidelines by wearing a mask over your mouth and nose and practicing proper hygiene. For the health and safety of our vendors, patrons, and staff, if you are not wearing a mask you will not be permitted into the market.
- 3) Do not touch any product that you do not intend to purchase.
- 4) Do not consume food on-site
- 5) Maintain the required 6ft. distance between other shoppers, vendors, and volunteers
- 6) Wash hands upon entering the market
- 7) Be ready to order when it is your turn
- 8) When possible pay with credit or debit card, SNAP, or WIC/Senior Coupon. In an effort to keep shoppers and vendors safe, vendors may opt not to provide change for cash payments..
- 9) If using reusable bags you must place the purchased products inside the bag yourself, wash/sanitize bags at home after every use.
- 10) Wash all products thoroughly before use or cooking